

**NDASFAA Executive Board Meeting
Conference Call
Monday, January 25, 2016
11:00 am – 12:00 pm CST**

Welcome/ Call to Order – Kilgore called the meeting to order at 11:04 CST

Approval of Agenda – Ternes moved to approve the agenda; Vincent seconded the motion; motion carried.

Roll Call – Janelle Kilgore, Val Heilman, Scott Lingen, Bethany Vincent, Tom Ternes, Donna Joyce

Approval of Minutes – Lingen moved to approve the previous minutes as recorded; Ternes seconded the motion; motion carried.

Treasurer's Report – Attached; Discussion on Corporate Support – Kilgore queried whether we should be reaching out to our Associate Organizations for support? Decided we would do so as Spring Conference registrations came in from these members. Lingen motioned to approve the report; Joyce seconded the motion; motion carried.

Old Business: None

New Business:

Dennis retirement – NDASFAA electronics' committee – Crystal agreed to work with NDASFAA Electronic's Committee; Dennis to continue on with website; discussion ensued about having a backup trained. Joyce will approach Chris Meek (DSU) to see if he would be willing to have Dennis train him on procedures and time lines.

RMASFAA 2018 Conference Co-chairs

Sherry Bisek – NDSU

Bethany Vincent - NDSU

NDASFAA 2016 Conference – Jamestown – update

- Judy Hager, Marcia Pritchert; Members: Ken Wallace, Amy Myers, Katie Dunphy, Tanya Brandt, Linda Greenstein, Alexandria Bauer, Sheila Dolan – Theme: Life in the Fast Lane; Ann Carson Center will be the philanthropic project.
- Joe Massman – ED 7th & 8th – Attendance confirmed
- Art Young – RMASFAA – Attendance confirmed
- Reaching out to NASFAA to see if they will participate
- Conference chairs are having trouble with the website - it seems to be not very updated and we need some direction on NDASFAA

committees/chairs/members. - Kilgore will follow up and cc Joyce for clarification of what exactly is incorrect/missing.

- Morning Meeting Executive Board Wednesday April 6th
- Kilgore will reach out to Awards & Membership Committee regarding retirements i.e. Dennis Junk & Sandy Klein
- Conference Registrations to Bethany

Fall Training – did not happen due to NDHUEG conference; Lingen has reserved the room at BSC for 11/9 & 11/10; Lingen will reach out to Sheila Dolan to advise location confirmation. Going forward it was suggested that the site be reserved and dates confirmed by the Spring Conference so that it can be announced there.

Other – None

Vincent motioned to adjourn; Lingen seconded the motion; motion carried.

The meeting adjourned at 11:50 am.

Donna Joyce, Secretary

TREASURER'S REPORT

January 25 2016

Annual Conference Statement (update since last meeting)

All registrants (56, down from 70 at NDSCS in 2014) paid

All expenses paid

Net income \$1457.66

Leadership Dollars

Available \$1043.66 Left from 2015 Corporate Support

Expended \$1370.00

 RMASFAA SI for Heather Toro (Trinity Bible College) & Heather Fink (WSC)

No 2016 Corporate Support received as of today

6 Scholarships of \$300 each awarded to students at NDSU x2, NDSCS, LRSC, DSU & MiSu

Membership Income \$2250.00

3 emails have been sent (July, September & October)

14 institutions have renewed plus 1 new (Lynnes Welding), 7 not renewed yet

7 associations have renewed, 1 not renewed yet

High School Counselor Workshops Income \$2010.00

Attendance: Bismarck 45, Fargo 38, Minot 36, LRSC 32, UND 31 & DSU 19

Non-Profit Corporation Annual Report has been filed, paid & sent to ND Secretary of State

Expenses (since last meeting)

V Heilman NASFAA Conference \$2531.45

RMASFAA State Gift \$117.46

2016 Annual Conference estimated budget has been shared with conference planning committee, average of actual budget for past three years was used to calculate

Checking \$22609.16

CD #2624 \$ 2351.46

CD #3246 \$ 2350.47

CD #504782 \$ 2513.33