

NDASFAA Executive Board Meeting

Friday, October 14, 2016 / 8:30 a.m. CDT / via conference call

Welcome/Call to Order – President Scott Lingen called the meeting to order at 8:32 am.

Roll Call - Present: Judy Hager, Scott Lingen, Janelle Kilgore, Tom Ternes, Janell Thomas, Bethany Vincent

Approval of Agenda – Scott moved to approve agenda, Tom seconded.

Approval of Minutes from 07.20.2016 Executive Board Meeting– Janelle K moved to approve, Janell T seconded.

Treasurer's Report – Bethany – 14 Institutions, 5 Associations Renewed; Not renewed yet – 6 Institutions, 3 Associations. Scholarships – awarded 5 \$300 scholarships thus far; 1 selection not attending, Laura will let Bethany know the next name on the list. Charitable Organization Annual Report was filed and accepted by ND Secretary of State. Janelle K asked if there are institutions who typically pay late – Bethany responded that there have been a couple of schools that have been removed from the association due to non-payment. Bethany will send Scott a list to reach out to the institutions and associations who haven't yet paid. Janelle K asked if we should audit the treasurer's report – mainly for Bethany's protection. Scott, Janelle K and Bethany will connect via conference call to look into this.

Old Business: none

New Business:

- Janell Thomas announced that she has resigned her position at the University of Mary, so we will need to find a new president-elect; NDASFAA bylaws say: 'If for any reason, the President-Elect does not complete the term of office for which elected, the office shall be filled by a majority vote of Institutional Members from nominations by the Executive Board.' Board needs to make and approve nominations and then we would complete an email vote of the voting members of the association. Scott will send email reminder next week to submit nominations.
- Fall NDASFAA Conference Update: Scott – November 9-10 at BSC. 30 attendees registered so far. Full agenda set. Time at the end of the last day for any hot topics that pop up.
- Corporate Support for future conferences update: Tom/Scott/Bethany – met via conference call to discuss. Tom recapped: Basically 2 things that sparked it – SLND going away and BND might be willing to give a bit more; and concerns about an Associate member attending the conference and paying regular fee rather than paying a sponsor fee. One member feels if the fee is lowered we'd get more involvement. The thought now is to leave the bottom level where it's at but possibly add a higher level – need to decide what that higher level would involve. Scott hopes to have a plan in place by the next Board meeting to present.
- RMAFAA Conference Upcoming – Janelle K reached out to a few hotels in Fargo, regarding the 2018 RMAFAA Conference, including Holiday Inn and Ramada Inn – close to restaurants, shopping, etc. Jeff Jacobs pushing toward having it at the Ramada. Will be presenting the conference site and other information plan to the RMAFAA Board. This will be the 50th anniversary for RMAFAA - hope to have a bit more *pizzazz* because of that. We're not required to use the conference planning group that has been used in the past, so

gives us a bit more freedom with planning. Keep eyes and ears open for something really exciting that might be happening/appropriate for the 50th anniversary celebration.

Adjourn – motion made by Scott, seconded by Bethany. Meeting adjourned at 9:13 am CDT
(Next meeting – December?)
Submitted by Judy Hager, Secretary