**NDASFAA Executive Board Meeting**

**Monday, April 3, 2019 Devils Lake, ND**

**Welcome/Call to Order** President Karrie Huber called the meeting to order at 8:32 a.m.

**Present**: Lindsey Benson, Judy Hager, Karrie Huber, Chris Meek, Bethany Vincent, Amanda Woidyla

**Approval of Agenda** Bethany motioned to approve, Lindsey seconded, agenda approved.

**Approval of Minutes from March meeting** Chris motioned to approve, Judy seconded, agenda approved.

**Treasurer’s Report** Bethany emailed the report to the board prior to the meeting. Membership income $2400, everyone is in the process of renewing but should be 100% renewed; high school counselor workshops income was a little less than usual but weather might have affected that, will be a little short to cover 6 scholarships, will adjust # of scholarships awarded to 5; annual conference 53 registered (average has been 56 over the past few years), Katie Nettell indicated she expects to be within her budget; Corporate Support – had a new silver member in Common Bond, College Ave upgraded and is sponsoring a break; Leadership funds haven’t been awarded this year yet; Lindsey moved to approve the treasurer’s report, Karrie seconded, report approved.

**Old Business**

* **NDASFAA Annual Conference 2020** Hilton Garden Inn in Grand Forks April 15-17. Karrie has added the date to the RMASFAA calendar.

**New Business**

* **Education in North Dakota Meeting** BND has hosted this in the past, Karrie has been invited to attend as it’s in Bismarck and her position in NDASFAA, NDASFAA should have a presence there; Amanda – first started in 2016, College Access grant was going away and did provide funding for different opportunities, has evolved to look at what the needs are in the state, will be planning a listening call for callers to have an opportunity to address different topics in education – may be starting at the start of the school year in fall 19-20, not sure which iteration is current – Tom may discuss this during the corporate update
* **RMASFAA Winter Board Meeting Update** 
  + Membership Conduct Policy – we don’t have currently have one in our P&P, Karrie shared the NASFAA Event Conduct Policy and will update appropriate to our state association and add this policy to add to the NDASFAA P&P
  + DMCI Committee Name Change – RMASFAA is changing it to Diversity and Inclusion Committee – Karrie shared this information with Brenda to consider for the NDASFAA DMCI Committee
* **Leadership Development Scholarship** Funding is available, applications go to board, Chris as President will solicit applications,
* **NDASFAA Fall 2019 Professional Development Training** Haven’t had for a while, questioned whether we want to start having credentialing if we have training – other states do, Higher Education User Group (HUG) meeting is during RMASFAA – October 23rd and 24th in Bismarck; may want to consider surveying the membership
* **Membership** 
  + Procedure for non-renewal – membership committee may want to notify non-renewed members, Bethany suggested we consider implementing a late fee, Karrie will edit P&P to include this (P&P already includes open-ended verbiage, which allows us to implement)
* **NDASFAA Annual Conference 2021 – Minot** Lindsey indicated it’s on their radar and no concerns about reservation space, will start planning soon
* **Leadership Funds** There is funding available, just need to allocate the funding appropriately as NDASFAA funds are all in one account

**Other** Discussion regarding next board meeting and how that coincides with leadership development scholarship applications,will shoot for end of April to early May

**Adjourn** Bethany motioned to adjourn, seconded, Lindsey meeting adjourned at 9:56 a.m.

Submitted by Judy Hager, Secretary