**NDASFAA Executive Board Meeting**

**Monday, July 16, 2018 \* Conference Call**

Welcome/ Call to Order President Karrie Huber called the meeting to order at 10:04 a.m.

Roll Call – Board Members Present: Lindsey Benson, Judy Hager, Karrie Huber, Chris Meek; Bethany Vincent; Amanda Woidyla

Approval of Agenda –motioned to approve with the edit of Treasurer’s report added, Bethany approved, Karrie seconded, agenda approved with the edit.

Approval of Minutes from 05.29.2018 board meeting – Chris motioned to approve, Bethany seconded, minutes approved

Treasurer’s Report – No change

Old Business

* Strategic Long Range Plan – Tom Ternes had suggested previously that we implement a plan for this association; discussions regarding the necessity of a plan. Amanda suggested that it’s a good idea to review by-laws, policies and procedures, mission and vision, etc. every couple of years. We do review, so we agreed to not implement a strategic long range plan.
* NDASFAA Spring Conference 2019 – April 3-5 in Devils Lake at Woodland Resort; Katie Nettell will be a co-chair as the site will be Devils Lake, Heather Fink will co-chair with Katie; Katie is currently working on some contractual verbiage for the venue; Lindsey suggested we contact the RMASFAA chair and an ED rep for the dates to see if someone can attend – Judy will contact ED reps, Karrie will contact RMASFAA; Lindsey asked if someone at UND was going to be involved with conference planning since they are the next conference site – Karrie will check on this.
* NDASFAA Website – as of July 1 has been in maintenance mode. Becky and Crystal were meeting with folks to do some work on this. Chris sits on electronic initiatives committee – wondered if we found a student who would be helping out as an unpaid intern > nobody had.
* RMASFAA conference update – Bethany - registration was at 54 when she last checked; Bethany, Sherry, Jeff, Janelle, Andy – did a taste-testing, expressed concerns about bar being understaffed and providing not great customer service; have had some staff changes in event coordinators; Delta is giving us the state rate (initially said no); Expressway Inn across the street

New Business - none

Other – Will try to meet again in late September, so we can get one meeting in before RMASFAA. Karrie will send out a Doodle to the committee to determine a date.

Adjourn – Lindsey motioned to adjourn; Bethany seconded; meeting adjourned at 10:29 a.m.

Submitted by Judy Hager, Secretary