**NDASFAA Executive Board Meeting**

**Wednesday, April 8, 2020 by conference call 701-328-7950; Pass: 471327#**

**Welcome/Call to Order** President Chris Meek called the meeting to order at 1:00 p.m. CST.

**Present**: Judy Hager, Karrie Huber, Chris Meek, Marcia Pritchert, Bethany Vincent, Amanda Woidyla

**Approval of Agenda** Marcia motioned to approve, Karrie seconded, agenda approved.

**Approval of Minutes from March** Marcia motioned to approve, Karrie seconded, agenda approved.

**Treasurer’s Report** Bethany reported good news – last 2 have renewed membership. 2 Associate members have not renewed. College Raptor was a fairly new member, but Great Lakes has been a member for a long time. Bethany has sent emails but not response. 3 new associate members – Elm Resources, So Fi, and Mapping Your Future. Issuing one registration refund for annual conference. Have not reached out to associate members to see if they wanted membership dues returned. Checking account balance is $28,922.61. CD balances - $2,381.05, $2,373.50, and $2,543.63. Marcia motioned to approve treasurer’s report, Karrie seconded, agenda approved.

**New Business**

* **Rookie of the Year** 2 nominations, one selected, Chris will get certificates completed and mailed out
* **Certificates/Gavel** Capital Trophy is making gavel and will mail it out, BND doing certificates
* **Business Meeting** Discussion surrounding trying to have a business meeting via zoom or something similar or shoot for a fall professional development training, will shoot for a meeting in the fall
* **Nominations Update** Karrie will talk with Chelsea Larson re: President Elect or Secretary and respond to the board
* **Voting Members – Anonymous Survey** Crystal can do a Microsoft forms survey and email to voting members
* **NDASFAA Zoom Meetings – COVID related challenges/solutions** Discussion surrounding meeting regularly remotely to touch base and share information, suggestion to send out email to listserv to find out if members would like to do this or just an email from President Chris reminding members of our support of one another

**Unfinished Business**

* **Policy & Procedure** Karrie sent updates to the board via email and will pass on to Crystal to put up on NDASFAA website

**Other**

**Adjourn** Marcia motioned to adjourn, Karrie seconded, meeting adjourned at 1:36 p.m. CST

Submitted by Judy Hager, Secretary