**NDASFAA Executive Board Meeting**

**Tuesday, March 17, 2020**

 **conference call 701-328-7950; Pass: 471327#**

**Welcome/Call to Order** President Chris Meek called the meeting to order at 11:00 a.m. CST.

**Present**: Judy Hager, Karrie Huber, Chris Meek, Marcia Pritchert, Bethany Vincent, Amanda Woidyla

**Approval of Agenda** Marcia motioned to approve, Karrie seconded, agenda approved.

**Approval of Minutes from February** Marcia motioned to approve, Karrie seconded, agenda approved.

**Treasurer’s Report** Bethany reported that all institutional members have renewed, 2 Associate Members - College Raptor and Great Lakes haven’t renewed, so will be removed from the membership. 3 new associate members have joined – So-Fi, Ascendium, and ELM resources. Haven’t made a deposit since last meeting – all checking and account balances same as last time. Marcia motioned to approve treasurer’s report, Karrie seconded, agenda approved.

**Unfinished Business**

* **Policy & Procedure Review/Updates** Karrie – tabled for now in light of the current COVID-19 outbreak; has made updates and contacted committee chairs for their updates

**New Business**

* **Wall of Honor –** discussion regarding how to add names, NDASFAA P&P cited, one name has been submitted and will be added
* **NDASFAA Conference 2020** Chris – concerns and discussion about gathering in light of the COVID-19 conference; Chris will talk with UND and Minot State reps about the possibility of having 2021 Conference in Grand Forks and follow rotation with a one year abbreviation; discussion surrounding remote educational opportunities and updates with federal trainers, and online donation opportunities for philanthropy project – Chris will discuss with conference committee; discussion regarding elections for President-Elect, Secretary and Associate Member at Large, discussion surrounding how to survey association voting members with anonymous responses; discussion surrounding annual business meeting and how this could be completed remotely; 100% refund for conference registrations will go out to those who have paid; discussion regarding awards – send out electronic communication, post on website, selection for Rookie of the Year – will check to see if any nominees and vote remotely; all Board members voted individually by voice vote to cancel the 2020 conference

**Other**

**Adjourn** Marcia motioned to adjourn, Karrie seconded, meeting adjourned at 11:36 a.m. CST

Submitted by Judy Hager, Secretary