



## **NDASFAA Executive Board Meeting**

**March 15, 2021**

**2:00 pm CST**

**Microsoft Teams Meeting**

**Welcome/ Call to Order** - President Marcia Pritchert called the meeting to order at 2:00 pm CDT.

**Present** – Board Members: Marcia Pritchert, Judy Hager, Christopher Meek, Amanda Woidyla, Bethany Vincent, Chelsea Larson; Guests: Lindsey Benson, Andrea Carver

**Approval of Minutes from February** – Judy moved to approve, Chris seconded, minutes approved

Present - Board Members: Marcia Pritchert, Judy Hager, Christopher Meek, Amanda Woidyla, Bethany Vincent, Chelsea Larson; Guests: Lindsey Benson, Andrea Carver

### **UNFINISHED BUSINESS:**

2022 Conference Members Choice - Andrea Carver

Andrea gave an update on options for hosting conference in Williston next year. WSC fitness center (Williston ARC) can host conferences, and WSC could handle catering. There is a hotel nearby with a restaurant that could also host meals. Could accommodate 100-125 people, so if COVID restrictions are lifted, we could still accommodate our group's size. Discussion around needing more support from other campuses when such a small office hosts. (Only two employees). Are other nearby campuses able to co-host? Marcia asked whether we should consider changing location rotation due to lack of options in some smaller cities. To be added to agenda for Annual Business Meeting. UND will assist with presenters and sessions since their conference was canceled due to COVID, and Andrea will work on on-site planning for setup/location/food, etc.

Tentative date set as: April 17, 2022

Group decided to move forward with conference next year in Williston. Need tentative timeframe for "save the date" before 2021 conference.

Andrea will plan for 55-60 people. She will check with facility and hotel for any date conflicts and confirm that they offer state rate. Marcia will look to see when other states are scheduled. Consider Wed pm to Fri am.

Next on rotation = VCSU, then BSC

### **2021 Spring Conference – Lindsey Benson**

Registration went live today. It's not on the website, but went to directors to register their campuses. Already have 10 registrations! Discussion around awards during Business Meeting (like Years of Service, Retirees, Rookie of the Year). Will host a social later, at night, 7:30-8:30 so that retirees could attend, and people are not worrying about running kids. Invitation to retirees comes from President. Six or seven retirees. Jalee is handling Years of Service awards. Karen Keller usually mails those out, but Amanda can coordinate with her. Marcia mailed gavel to Judy. Committee meetings will be Wednesday after Board meeting. Members can listen in to any committee meeting. Lindsey is working on documentation of what committees do so help communicate to attendees. Moderators – Lindsey liked how RMASFAA handled with vendors, but that creates a technology complication. Will run slideshow of vendor thank you's during breaks. Philanthropy Project is ND Dollars for Scholars. Brenda will start promoting 4/4. Can donate directly on website. Stacey is going to setup link for tracking for NDASFAA donations. One breakout session. Will have 1 main link. Platform will use Zoom. Marcia has to send notification of business meeting at least 20 days prior and can include other notes as needed. Add to business meeting agenda discussion around conference location rotation. Marcia will set up Board meeting.

### **FAFSA Completion Project**

Fold into Awareness Committee, but encourage participation from all institutions. Encourage people to join Awareness Committee if interested in assisting with the FAFSA Completion project.

### **NEW BUSINESS:**

#### **Nominations Committee – Chris Meek**

Several nominations received for President-Elect, and one accepted: Sheila Dolan for NDSCS.

Treasurer – Bethany Vincent – has accepted nomination.

Voting – Chris will reach out to Crystal to set it up online. Open it up one week prior and close it Tuesday evening before conference. Send it out to each institution's voting member.

#### **DMCI Requests – Information from Brenda Zastoupil**

Change wording to allow one-year award in order for students from schools like Lynnes Welding to be eligible. Bethany moved to accept wording that Brenda provided. Chris seconded. Motion carried.

#### **RMASFAA Update**

Marcia will send her notes, and we will discuss at our next meeting.

#### **SNAP/Broadband Benefit – Sample of NEASFAA New Release**

When should this be discussed? Use their example to post to NDASFAA site. Link to ND requirements. Discuss at CUSAD.

#### **Strategic Long-Range Plan – Judy Hager**

Judy indicated that the NASFAA Leadership Symposium encourages long-range plan for state organizations. Do we feel this is important? Do we form a committee? Do we let Board handle? Discuss at Business Meeting. Encourage feedback from membership. Could include it in Professional Development session.

Rookie of Year was discussed and selected by members who had not submitted nominees. The winner will be announced at the annual conference.

**Meeting adjourned.**

*Minutes submitted by Chelsea Larson, Secretary*