



**Electronic Initiatives
Committee Meeting**
Monday, April 4, 2022
1:00 PM CST, Zoom

Welcome/Introductions

Attendees:

- Crystal Tangsrud
- Judy Hager - new member
- Sherry Bisek - new co-chair
- Becca Larsen - new member

Crystal Tangsrud

Chair Changes

Sherry Bisek will be the new co-chair for the committee.

Review Committee Responsibilities (P&P at end)

We may want to update the webmaster as there isn't a "paid webmaster". We just pay for the hosting of our website.

Crystal Tangsrud

Sherry Bisek

Review Committee [Timeline](#)

Review of committee timeline. These are very fluid.

We do not have a scrapbook so that could be removed.

Sherry Bisek

Committee Updates (as related to EI):

Crystal and Sherry are attending the different committee meetings to collect updates from each committee for updating after the conference.

Crystal Tangsrud

- **Conference Committee**
- **Diversity & Multi-Cultural Initiatives Committee**
Looking at a more inclusive name for this committee (from Judy)
- **Awards & Membership**
No updates needed
- **Professional Development Committee**
Looking to expand their role for the association so updates will likely come from that (from Judy)
- **Awareness Committee**
HS Counselor workshop videos and other resources, scholarship applications,

Crystal Tangsrud

Crystal Tangsrud

Sherry Bisek

Sherry Bisek

Crystal Tangsrud

Projects/Goals for 2022-2023

Update timeline

Train others to update/manage the website

Crystal Tangsrud

Committee Responsibilities from [Policies and Procedures](#)

Electronic Initiatives Committee - Responsibilities:

1. Update and maintain the NDASFAA website by ensuring the availability of a contracted webmaster and co-webmaster.
2. Coordinate with the Awards and Membership Committee any new membership to NDASFAA.
3. List committee reports and minutes of the NDASFAA business meetings.
4. Retain historical data of NDASFAA.
5. Manage the bi-annual payment (July 1 and January 1) to a contracted webmaster in the amount of \$275 (\$550 per year) in accordance with the Independent Contractors section of the NDASFAA Policies and Procedures (IV B).