

ND FAFSA Completion Project

PURPOSE

The FAFSA Completion Project (FCP) was created to provide schools with student-level FAFSA completion information to assist in guiding individualized conversations about financial aid with students and families. Designated individuals, such as school counselors or others who assist seniors with completing the FAFSA, can use this tool to identify students who may need additional assistance in completing their FAFSA as they navigate the college application process.

GOAL

Completing a Free Application for Federal Student Aid (FAFSA) is key to accessing higher education for many high school seniors. Research shows that students who complete a FAFSA are more likely to attend a two-year or four-year college or vocational/technical school. Investing in FAFSA completions is worthwhile and therefore, the goal is to increase the number of seniors in ND that successfully complete a FAFSA application each year.

WHAT DO SCHOOLS/DISTRICTS NEED TO DO TO PARTICIPATE?

Complete a Data Use Agreement with the ND University System (NDUS). The Agreement governs the terms and conditions of the Data Provider (NDUS) and the Data Receiver (School or District) as they collaborate in the FAFSA Completion Project.

DOES THE SCHOOL, DISTRICT and/or RECEIVER OF THE STUDENT DATA HAVE ANY RESPONSIBILITY?

Yes. The school, district and “users”, who will be those designated to access the student-level data must comply with the terms of the Data Use Agreement. FAFSA data is owned by the U.S. Dept. of Education and strict confidentiality of the data must be maintained. Users agree only to use the data as they work specifically one-on-one with a student.

HOW WILL WE KNOW HOW OUR SCHOOL OR STATE IS PROGRESSING ON FAFSA COMPLETIONS?

This data will be available in *E-Transcripts* for schools that have a valid Data Use Agreement on file with the NDUS. It will also be available in summary format on ND Insights at <https://insights.nd.gov/Education/MapSearch>.

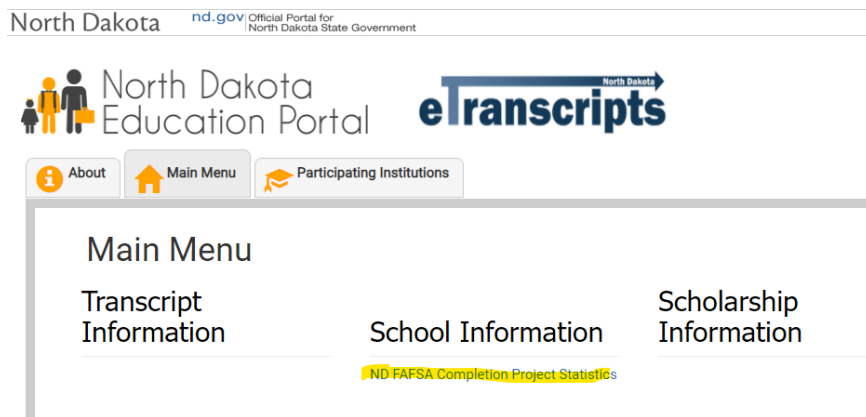
WHO CAN WE CONTACT TO BEGIN THE PROCESS OR LEARN MORE?

FAFSA Completion Project Administrator: NDUS
701-328-2964 or 701-328-2906
ndfinaid@ndus.edu

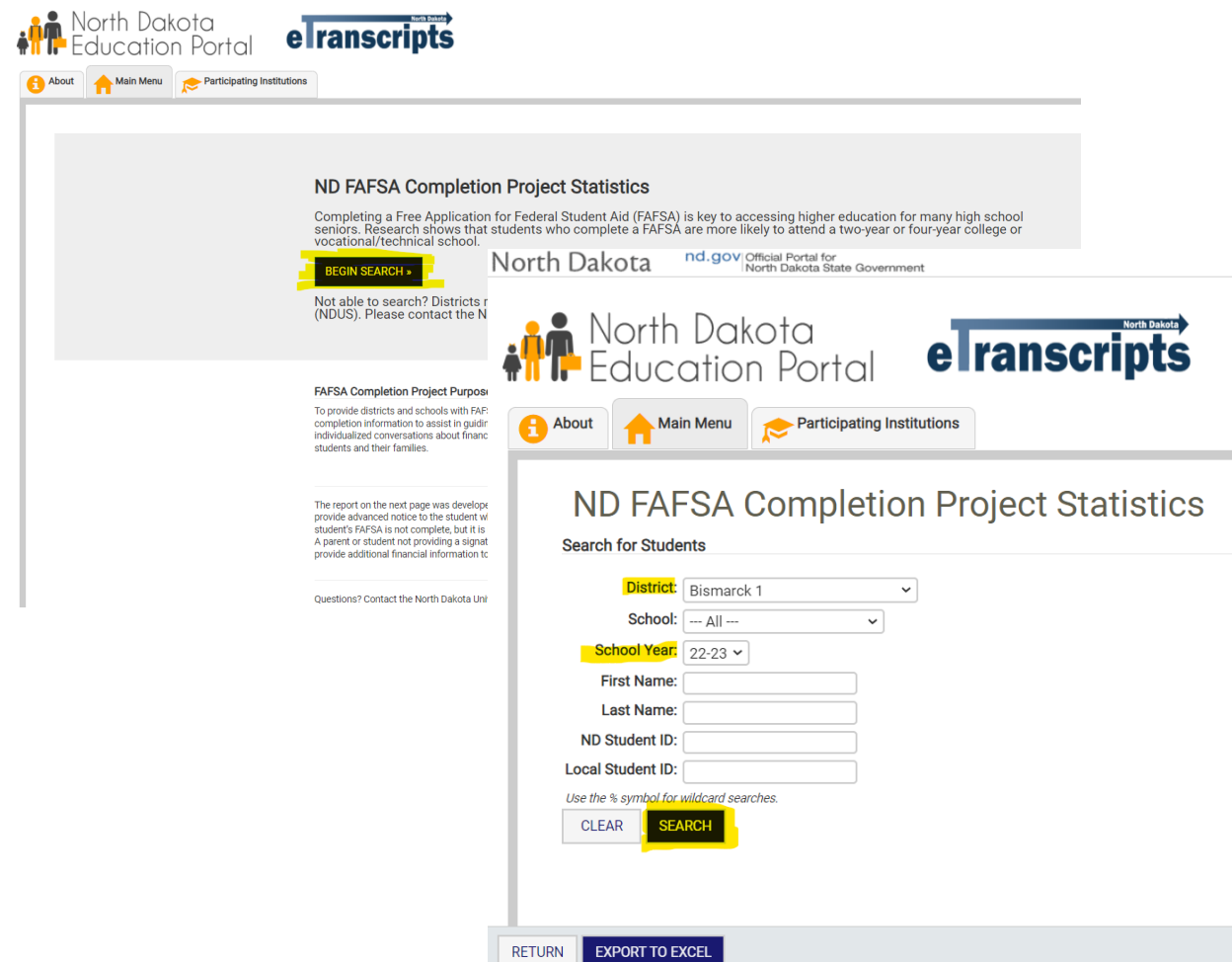
WHAT WILL OUR PROCESS BE TO ACCESS DATA ONCE AN AGREEMENT IS SIGNED?

Step 1 – Log in at <https://edportal.nd.gov/home/>

- Only individuals with access will be able to log in. Access is provided through the Data Use Agreement the district/school signs with the ND University System (NDUS).



Step 2 – Search Student Data



Step 3 – Evaluate, Review and Ensure Confidentiality of Data is Maintained

- Shows district and school FAFSA completion rate of seniors.
- Only the selected school for current seniors will be displayed.
- Data may be exported.

District: Bismarck 1 (24 / 967) 2.5% Completion Rate										
School: Legacy High School (14 / 346) 4.0% Completion Rate										
FAFSA Year	School Year	ND Student ID	Student Name	Zipcode	HS Enrollment Start	HS Enrollment End	FAFSA Submitted Date	FAFSA Processed Date	Verification Flag	FAFSA Completed
2023-24	2022-23			58501	08/25/2022	05/26/2023	10/22/2022	10/24/2022	Yes	Yes
	2022-23			58503	08/25/2022	05/26/2023			No	No
	2022-23			58503	08/25/2022	05/26/2023			No	No
2023-24	2022-23			58501	08/25/2022	05/26/2023	10/03/2022	10/04/2022	No	Yes
	2022-23			58503	08/25/2022	05/26/2023			No	No
	2022-23			58503	08/25/2022	05/26/2023			No	No
	2022-23			58503	08/25/2022	05/26/2023			No	No
	2022-23			58503	08/25/2022	05/26/2023			No	No
	2022-23			58503	08/25/2022	05/26/2023			No	No
	2022-23			58501	08/25/2022	05/26/2023			No	No
	2022-23			58501	08/25/2022	05/26/2023			No	No
	2022-23			58501	08/25/2022	05/26/2023			No	No
	2022-23			58504	08/25/2022	05/26/2023			No	No
	2022-23			58503	08/25/2022	05/26/2023			No	No

Students graduating in December 2022 and are planning to go to college the spring 2023 semester should complete the 2022-23 FAFSA first, then complete the 2023-24 FAFSA.

Students graduating in May and are planning to attend college fall 2023 and/or spring 2024 should complete the 2023-24 FAFSA.

Sample Excel Export

District	School	FAFSA Year	School Year	ND Student ID	Student Name	Zipcode	HS Enrollment Start	HS Enrollment End	FAFSA Submitted Date	FAFSA Processed Date	Verification Flag	FAFSA Completed
Bismarck 1	Bismarck High School	2020-21	2019-20		Student A	58504	08/21/2019	05/22/2020	10/24/2019	10/25/2019	Yes	Yes
Bismarck 1	Bismarck High School		2019-20		Student B	58501	08/21/2019	05/22/2020			No	No
Bismarck 1	Bismarck High School		2019-20		Student C	58504	08/21/2019	05/22/2020			No	No
Bismarck 1	Bismarck High School	2020-21	2019-20		Student D	58501	08/21/2019	05/22/2020	10/01/2019	10/02/2019	No	Yes
Bismarck 1	Bismarck High School	2019-20	2019-20		Student E	58504	08/21/2019	05/22/2020	10/01/2019	10/02/2019	No	Yes
Bismarck 1	Bismarck High School	2020-21	2019-20		Student E	58504	08/21/2019	05/22/2020	11/16/2019	11/18/2019	No	Yes
Bismarck 1	Bismarck High School	2020-21	2019-20		Student F	58504	08/21/2019	05/22/2020	10/28/2019	11/05/2019	No	No
Bismarck 1	Bismarck High School		2019-20			58503	08/21/2019	05/22/2020			No	No
Bismarck 1	Bismarck High School		2019-20			58504	08/21/2019	05/22/2020			No	No
Bismarck 1	Bismarck High School		2019-20			58504	08/21/2019	05/22/2020			No	No
Bismarck 1	Bismarck High School		2019-20			58504	08/21/2019	05/22/2020			No	No
Bismarck 1	Bismarck High School		2019-20			58504	08/21/2019	05/22/2020			No	No
Bismarck 1	Bismarck High School	2020-21	2019-20			58501	08/21/2019	05/22/2020	10/03/2019	10/04/2019	No	Yes
Bismarck 1	Bismarck High School		2019-20			58504	08/21/2019	05/22/2020			No	No
Bismarck 1	Bismarck High School		2019-20			58504	08/21/2019	05/22/2020			No	No
Bismarck 1	Bismarck High School		2019-20			58503	08/21/2019	05/22/2020			No	No
Bismarck 1	Bismarck High School		2019-20			58504	08/21/2019	05/22/2020			No	No
Bismarck 1	Bismarck High School		2019-20			58504	08/21/2019	05/22/2020			No	No
Bismarck 1	Bismarck High School		2019-20			58504	08/21/2019	05/22/2020			No	No
Bismarck 1	Bismarck High School	2020-21	2019-20			58504	08/21/2019	05/22/2020	11/11/2019	11/12/2019	Yes	Yes
Bismarck 1	Bismarck High School		2019-20			58504	08/21/2019	05/22/2020			No	No
Bismarck 1	Bismarck High School	2020-21	2019-20			58504	08/21/2019	05/22/2020	10/02/2019	10/03/2019	No	Yes
Bismarck 1	Bismarck High School	2020-21	2019-20			58504	08/21/2019	05/22/2020	10/01/2019	10/02/2019	No	Yes
Bismarck 1	Bismarck High School	2020-21	2019-20			58504	08/21/2019	05/22/2020	10/07/2019	10/08/2019	No	Yes
Bismarck 1	Bismarck High School		2019-20			58504	08/21/2019	05/22/2020			No	No

- The data displays:
- All current seniors for the current academic year, whether a FAFSA was filed or not (Student B & C).
 - Students needing to supply verification data to the college (Student A).
 - Multiple FAFSA years for students who complete more than 1 FAFSA year as a senior are displayed twice (Student E).
 - Completed FAFSAs where verification and other flags are passed (Student D).
 - Students who were not selected for verification, but the FAFSA is still “incomplete” (ie. missing signatures) (Student F).

Accessing ND Insights Summary Data

- Log into:
<https://insights.nd.gov/Education/MapSearch>
- Search by County or Browse by School
- On the left side bar under “**Post-Secondary Education**”, click on the “+” sign to open the content
- Select “**FAFSA Applications**”

