



NDASFAA Executive Board Meeting
Friday, March 3rd, 2023
10:00 am CST
Microsoft Teams

Welcome/ Call to Order – President Sheila Dolan called the meeting to order at 10:05 am CST.

Roll Call-

• **Present:**

- Sheila Dolan, Judy Hager, Matthew Sanchez, Amanda Woidyla, Bethany Vincent, and Merissa Halvorson

Approval of Agenda – Judy motioned to approve. Matthew seconded. Agenda approved.

Approval of Minutes – Bethany moved to approve the Executive Board Minutes from the October 25th, 2022 meeting. Matthew seconded. Minutes approved.

Treasurer’s Report:

Bethany Vincent provided the report dated 3/3/2023 by email. 1 of the 21 Institutions has not yet paid their membership dues. Sheila will reach out to this institution. 10 of 11 Association Members have renewed their memberships and we have a new one from Kentucky. There are currently 35 attendants registered for the Spring conference so far. Amanda motioned to approve the treasurer’s report. Judy seconded. Agenda approved.

Old Business:

New Secretary: Merissa Halvorson- Financial Aid Associate- Lake Region State College

New Business:

Transitional Items before conference:

- **Engrave Gavel-** Sheila will send the gavel to Capital Trophy in Bismarck to get engraved.
- **Updates to P & P-** Judy will review again but no updates as of now.
- **President’s Award-** Up to the President’s discretion to bring name forward for nomination. There was discussion on the topic. Recipient receives a plaque.
- **Nominations Committee-**
 - 2 nominees for President:
 - Andrea Carver- Director of Financial Aid- Williston State College
 - Kelsey Walters- Director of Financial Aid- Lake Region State College
 - 1 nominee for Treasurer:
 - Bethany Vincent- Senior Associate- North Dakota State University

- **Chair for Diversity, Equity, and Inclusion-** Brenda Zastapouil stepping down. Sheila will reach out to check if there is a co-chair that can step in.
- **Registration for Spring conference-** 50 projected to attend. 35 registered so far.

Next Meeting: March 29th, 2023 at 8:30 am (morning of Spring Conference)

Sheila moved to adjourn meeting.

Submitted by Merissa Halvorson