



Business Meeting Agenda
Thursday, March 30, 2023

Welcome/Call to Order – Passing of the gavel from Outgoing President Sheila Dolan to Incoming President Matthew Sanchez. President Matthew Sanchez called the meeting to order at 12:30 pm.

Approval of the Agenda – Scott Lingen, BSC, motioned to approve agenda. Susan Cordahl, MaSU, seconded. Agenda approved.

Roll Call/Approval of the Minutes – Roll was called by secretary, Merissa Halvorson. 15 of the 21 member institutions were in attendance as indicated below. Quorum was reached. Scott Lingen, BSC, motioned to approve minutes from April 7th, 2022. Karrie Huber, UMary, seconded. Minutes approved.

Bismarck State College	X
Cankdeska Cikana Community College	
Dakota College at Bottineau	X
Dickinson State University	X
Lake Region State College	X
Lynnes Welding Training	
Mayville State University	X
Minot State University	X
North Dakota State College of Science	X
North Dakota State University	X
Nueta Hidatsa Sahnish College	
Rasmussen College	
Sitting Bull College	
Trinity Bible College	X
Turtle Mountain Community College	
United Tribes Technical College	X
University of Jamestown	X
University of Mary	X
University of North Dakota	X
Valley City State University	X
Williston State College	X
Bank of North Dakota	X
Campus Logic	
Citizens	X
College Ave Student Loans	
Earnest	X
ELM Resources	X
Inceptia	
KHEAA	

North Dakota University System- CTS	X
North Dakota University System- CTS	X
North Dakota University System- Financial Aid	X
Sallie Mae	
Scholarnet	X

Treasurer's Report – Bethany Vincent

Bethany Vincent stated conference income and expenses have not been calculated yet but we have 69 registrants, 1 Gold level sponsorship and 5 Silver level sponsorships. 1 of the 21 Institutions has not yet paid their membership dues. 10 Association Members have renewed their memberships and we have 2 new ones: KHEAA and Campus Logic. Counselors Workshops were discussed briefly- we have 4 in-person sites and 2 institutions collaborated to host virtual workshop with a combined participation of 140 people. 5 scholarships were awarded Fall 2022 at \$300 each and were funded by the 2021 HSCW registration income. Discussion was had regarding account balances.

Committee Reports

Nominations: Judy Hager

2 positions were open for election with the following nominees:

President Elect: Andrea Carver , Williston State College
 Kelsey Walters, Lake Region State College
 Scott Skaro, United Tribes Technical College

Treasurer: Bethany Vincent, North Dakota State University

Kelsey Walters was voted President Elect and Bethany Vincent was re-elected treasurer. Kristie Myers motioned to destroy the ballots. Kelsey Walters seconded. Motion carried.

Conference 2023: Karrie Huber, Judy Hager, Matt Sanchez, Amanda Woidyla

Karrie reported on the conference. The NDASFAA 2023 Conference Management Committee met several times throughout the 2022-2023 year to plan the 2023 conference. Options for the conference site were gathered by Karrie Huber and Amanda Woidyla. The committee decided the Radisson downtown Bismarck would be the site of the conference and adopted the theme 'Downtown'. Matt Sanchez was program coordinator and engaged presenters including Brad Barnett, NASFAA National Chair. This was the first conference at which the RNASFAA State Swap was introduced, and ND welcomed Christopher Simpson, Senior Director of Financial Aid at Bellevue University. Registration was \$85 for early registration and \$100 for late. The Philanthropy project is Heaven's Helpers Soup Café. The conference opened with a welcome by NDASFAA President Sheila Dolan, and Monsignor Shea, University of Mary President.

Awareness: Tammie Reger & Rachel LaForce, Co-Chairs

Rachel reported. The goal of the Awareness Committee is to promote student success using financial literacy as a tool to bridge the gap between students and post-secondary education. 2022 counselor workshops were hosted both in-person and virtually this year. DSU, LRSC, MSU and UND hosted workshops in-person. NDSU & UMary worked together to host a virtual workshop. There was not a registration fee this year, instead, BND donated \$2500 to cover workshops expenses-breakfast, materials, etc. Any remaining funds were left in the NDASFAA

account to be used for professional development. There was a total of 126 individuals pre-registered for the workshops. It was announced that Tammie is retiring from the committee.

Awards & Membership: Kristen Kihle & Amanda Woidyla, Co-Chairs

Kristen reported for the committee. There are 21 institutions and 12 associate members. The committee solicited Rookie of the Year nominations again this year. There were no retirees this year and there are 30 certificates for years of service starting at 5 years of service to 2 members with 40 years of service.

Electronic Initiatives: Crystal Tangsrud & Sherry Bisek, Co-Chairs

Sherry reported. During the spring meeting, the committee discussed and updated the Committee Responsibilities and Timeline, along with the Association Website section of the NDASFAA P&P. These are now approved by the NDASFAA Board. Going into the next year, the committee hopes to focus on training other committee members on tasks to allow them to be spread out amongst members. This includes the creation of a new NDASFAA-Web list-serv so that all future website requests can be shared across the committee. The committee also assigned an EI delegate to each of the committees who, after training, will be primarily responsible for their updates/needs. Following the conference, an annual request for directory updates will be sent out.

Diversity, Equity, & Inclusion: Brenda Zastoupil, Chair

Kathy Lowe, UMary, stepped in to report for Brenda. The DEI Committee was engaged in the 2022 conference through the philanthropy project. The project called, “Loads of Love” raised supplies for The Family Crisis Shelter in Williston, in addition to cash donations. The 2023 philanthropy project, Heaven’s Helpers Soup Café in Bismarck, is accepting monetary donations to support the restaurant, which serves the poor and needy in the Bismarck area solely through donations. This is the 20th year of doing the Philanthropy Project. The DEI committee hopes to have another successful project. In July, the committee presented to the Board to change the name of the committee from Diversity & Multi-Cultural Initiatives to Diversity, Equity & Inclusion (DEI), which was accepted. Additionally, the committee presented recommendations to update committee responsibilities to reflect a more focused and intentional view of current social justice efforts, and to draw members to a call-to-action. The committee hopes to engage NDASFAA more fully by expanding membership to include at least one member from each type of institution and may be reaching out to campuses in 2023.

Professional Development: Marcia Pritchert & Judy Hager, co-chairs

Marcia reported. A virtual professional development workshop was held on October 26, 2022. 54 NDASFAA members attended. The committee worked with the SLRP ad-hoc committee to create a Mission and Vision and a Strategic Long-Range Plan (SLRP) for the association. The Vision for NDASFAA that was adopted is: ‘Be the most reliable resource for student financial aid support in ND.’ The Mission that was adopted is: ‘Provide member training and professional development to help students access financial aid.’ The SLRP includes the core values of relationships, people, association governance, and training; and two priority areas – Relationship Building and Training. The committee continues to work on the SLRP, and on tasks identified within the plan.

Old Business

- State Swap: Christopher Simpson is our guest from Bellevue University, NE. Scott Lingen is unable to attend the Utah spring conference on April 17th and 18th. A replacement is being looked into.

New Business

- Open committee chairs:
 - Diversity, Equity & Inclusion- Melonie Bald Eagle and Kristie Myers (NDSU)
 - Awareness- need co-chair
- North Dakota to host RMASFAA October 2026
 - Site Proposal needed by October 2023
 - Committee Chair(s) needed by Spring 2024
 - Venue contract signed by October 2024

Announcements: RMASFAA Summer Institute, June 4-8, 2023 Wichita State University, Wichita, KS
RMASFAA Leadership Pipeline, Applicants and Mentors needed

Matt Sanchez moved to adjourn. Meeting adjourned.

Minutes submitted by Merissa Halvorson