NDASFAA Board Meeting
Friday, August 11th, 2023
TEAMS Meeting @ 9:00 am CST

Welcome/ Call to Order – President Matt Sanchez called the meeting to order at 9:04 am CST.

Roll Call-  
- Present:  
  - Matthew Sanchez, Kelsey Walters, Bethany Vincent, Merissa Halvorson, Sheila Dolan, Amanda Woidyla

Approval of Agenda – Sheila motioned to approve. Amanda seconded. Agenda approved.

Approval of Minutes – Correction made to the March 29th minutes- RMASFAA site approval date should be October of 2023 not 2026. Beth motioned to approve. Kelsey seconded. Minutes approved.

Treasurer’s Report:  
Bethany Vincent provided the report dated 8/10/2023 by email. Discussed membership. Renewal e-mails were sent July 25th for the 2023-2024 year. Some payments have already been received. Discussion was had on the income and expenses from the annual conference. Kelsey motioned to approve the treasurer’s report. Merissa seconded. Agenda approved.

Old Business:  
- RMASFAA will be hosted in ND in 2026. Proposal for the site needs to be submitted by February 2024. This is updated from the original timeline of October 2023. Bismarck, Grand Forks, and Fargo are possible site locations. Matt sent site proposals to these locations to get feedback from them. Need to select committee chair but will wait to see where conference will be located first as, historically, host city has the committee chair.
- Committee assignments for Diversity, Equity, and Inclusion and Awareness committees are filled. Updated committee lists are on the website.

New Business:  
Update on the NDASFAA Conference  
- Clubhouse Hotel and Suites- signed contract. The dates for this conference are April 10-12. We are on RMASFAA’s calendar for this. Might look at moving starting time back an hour when building the schedule as people are commuting.

Board Members’ Travel  
- RMASFAA Meetings (President & President-Elect)- RMASFAA will pay Thurs, Fri? and for hotel? Matt will e-mail RMASFAA on who needs to attend and what they will reimburse. Professional development scholarship money you can apply for.
- RMASFAA Conference (President)  
- NASFAA (President)  
- NASFAA Leadership Conference (President-Elect)
- Selection for RMASFAA State Swap- Matt went to Utah. There is a form now that we can fill out and answer questions about who they are sending and then info about our conference. Need the form in December. The form is not available on RMASFAA yet. Discussion was had on how we will handle that process in the future. Need to be able to identify someone who will go annually. Will wait for more details.

Recommendations for RMASFAA Conference 2026- already discussed.

Next Meeting: TBD (online)- will meet prior to semester break.

Matt moved to adjourn meeting.

Submitted by Merissa Halvorson