



Business Meeting Agenda
Thursday, April 11th, 2024

Welcome/Call to Order – Passing of the gavel from Outgoing President Matthew Sanchez to Incoming President Kelsey Walters. President Kelsey Walters called the meeting to order at 12:15 pm.

Approval of the Agenda – Scott Lingen, BSC, motioned to approve agenda. Tammy Fraase, NDSU, seconded. Agenda approved.

Roll Call/Approval of the Minutes – Roll was called by secretary, Merissa Lourens. 14 of the 19 member institutions were inattendance as indicated below. Quorum was reached. Scott Lingen, BSC, motioned to approve minutes from March 30th, 2023. Karrie Huber, UMary, seconded. Minutes approved.

Bismarck State College	X
Cankdeska Cikana Community College	X
Dakota College at Bottineau	X
Dickinson State University	X
Lake Region State College	X
Mayville State University	X
Minot State University	X
North Dakota State College of Science	X
North Dakota State University	X
Rasmussen College	
Sitting Bull College	
Trinity Bible College	
Turtle Mountain Community College	
United Tribes Technical College	X
University of Jamestown	X
University of Mary	X
University of North Dakota	X
Valley City State University	X
Williston State College	
Bank of North Dakota	X
Citizens	
College Ave Student Loans	
Earnest	
ELM Resources	X
Inceptia	
KHEAA	
Monogram	

Nelnet	
North Dakota University System- CTS	X
North Dakota University System- Financial Aid	X
Sallie Mae	
Scholarnet	X

Treasurer's Report – Bethany Vincent

Bethany Vincent provided the report. Discussed membership. 19 out of 21 institutions have renewed with Nueta Hidatsa Sahnish College and Lynnes Welding being the 2 institutions that did not renew. 11 associate members renewed, 1 did not, and 2 new. Campus Logic did not renew their membership while Monogram and Nelnet are the 2 new associate members. It was also discussed that there are 70 registrants for the NDASFAA conference.

Counselor's Workshops were discussed as there were 4 in-person sites and 1 virtual for a combined attendance of 168 people. BND provided breakfast at the 4 sites. All state of ND filings are current. Laurie Weber, MSU motioned to approve. Susan Cordahl, MaSU, seconded.

Treasurer's report approved.

Committee Reports

Nominations: Sheila Dolan

3 positions were open for election with the following nominees:

President Elect: Susan Cordahl, Mayville State University

Secretary: Tammy Fraase, North Dakota State University

Associate Member At-Large: Amanda Woidyla, Bank of North Dakota

Susan Cordahl was voted President Elect (3 year-term). Tammy Fraase was voted Secretary (2 year term). Amanda Woidyla was voted Associate Member At-Large (1 year term). Sheila Dolan, NDSCS, called for a motion to destroy the ballots. Scott Lingen, BSC, motioned. Karrie Huber, UMary, seconded. Motion carried.

Conference: Matt Sanchez

NDASFAA will be in Minot in 2025 and will be member's choice in 2026. Grand Forks is in the rotation for 2027, Bismarck in 2028, and Fargo in 2029.

Awareness: Rachel LaForce

Rachel started by reporting the goal of the Awareness Committee is to promote student success using financial literacy as a tool to bridge the gap between students and post-secondary education. They do this by:

1. Encouraging students to attend financial aid nights/workshops offered to them by awarding yearly scholarships to students who attend.
2. Hosting counselor workshops for high school counselors and other associated professionals to provide updates on a wide variety of educational topics such as federal information and guidelines from Department of Education, FAFSA related information, North Dakota State Grant and Scholarship program information, etc.
3. Creating and promoting awareness about the FAFSA, how to complete it, and the benefits associated with completing it.

4. Sharing information related to available resources and/or contacts located in local financial aid offices to create and promote financial literacy within the local region and within the state.

She also reported on high school counselor workshops and that the in person sites included DSU, LRSC, MSU and UND. NDSU and UMary worked together to host a virtual workshop. BND donated \$2,500 to cover workshops expenses-breakfast, materials, etc. The remaining \$1,092.68 was left in the NDASFAA account to be used for professional development.

Awards & Membership: Amanda Woidyla

Amanda reported for the committee. The committee solicited Rookie of the Year nominations again this year with 3 nominations received. There were 2 retirees this year and 22 certificates for years of service starting at 5 years of service to 1 member with 40 years of service.

Electronic Initiatives: Sherry Bisek

Sherry reported the committee renewed our URL domain for NDASFAA.org for 5 years. Unfortunately, due to some contact information not being updated since 2015, that renewal information was sent to a previous EI Chair and there was a temporary interruption to the NDASFAA website. They also had to pay a \$35.99 reinstatement fee. With the fee the total renewal came to \$220.94. We will have to renew again in January 2029. EI Committee continues to work with all NDASFAA Committees to provide them their website needs. This includes the HS Counselor Workshop, Directory updates, and Spring Conference. The FAFSA Simplification page was also launched. Going into the next year, the committee hopes to focus on engaging the committee and continuously reviewing the timeline so as not to miss important committee activities. As usual they will be sending out the annual request for directory updates following the conference.

Diversity, Equity, & Inclusion: Kristie Myers

Kristie reported the DEI Committee was engaged in the 2023 conference through the philanthropy project. \$1,450 was raised for Heaven's Helpers Soup Café' in Bismarck. The organization selected for 2024 is Matthew's Voice Project, a nonprofit that works with homeless liaisons in each school district to provide students who are unaccompanied, homeless and at-risk youth with basic necessities that will allow them to stay in school and ultimately graduate. It was updated that \$1,455 along with 2 gift cards and 3 hoodies were donated this year. The committee compiled a list of resources that will be helpful for culturally diverse students who are nearing their high school graduation. This list will be shared with the chair of the Awareness Committee to share with high school guidance counselors as part of the High School Counselor's Workshop in the fall.

Professional Development: Marcia Pritchert

Marcia reported that a professional development workshop was held on October 3rd, 2023 in Bismarck at United Tribes Technical College in the Healing Room at the Lewis Goodhouse Wellness Center. 37 NDASFAA members registered, and 33 members and 2 UTTC staff members attended. Leander McDonald, UTTC President, welcomed the group to their campus. Karrie Huber, Director of Student Financial Services at University of Mary provided housekeeping information. Amanda Woidyla and Rachel LaForce with Bank of ND provided a debrief about the FAFSA Simplification Train the Trainer workshop that they attended earlier in the year. Brenda Zastoupil, Director of Financial Aid at NDUS, provided an update on the ND State Financial Aid Programs. The workshop wrapped up with a SAI Handcalcs workshop led by Crystal Tangsrud, Business Analyst, NDUS Core Technology Services.

Old Business

- State Swap 2023: Matt Sanchez represented NDASFAA in last year's state swap. Matt attended Utah's annual conference (UASFAA) April 17th and 18th.
- North Dakota to host RMASFAA 2026. Site proposal was submitted to RMASFAA and we have narrowed it down to hosting RMASFAA 2026 in Fargo. Kelsey Walters and Crystal Tangsrud will be conference committee co-chairs.

New Business

- State Swap 2024: Matt Sanchez will represent NDASFAA in this year's state swap. Matt will attend Colorado's annual conference (CASFAA) May 8th, 9th, and 10th.

Announcements: Registration is open for RMASFAA Summer Institute. June 2-6, 2024, Wichita State University, Wichita, KS.

Matt Sanchez moved to adjourn. Scott Lingen, BSC, motioned. Heather Satrom, MaSU, seconded. Meeting adjourned.

Minutes submitted by Merissa Lourens